

The Department of Physical Therapy Bursary Program: Overview and Instructions

Purpose

The Department of Physical Therapy Bursary Program aims to assist currently registered, full-time graduate students in the MScPT in PHT program who encounter financial need unmet by the Ontario Student Assistance Program (OSAP) or other government student aid program. It is not considered a source of routine or long-term funding. You are expected to have a sound financial plan prior to beginning the program.

In the fall, funds for this program are provided by the Faculty of Medicine Professional Master's Program Financial Aid - Physical Therapy (FOM PMFA-PHT) and the Graduate Life Sciences Education Professional Masters' Bursary (GLSE-PMAS). In the summer, funding comes from the FOM PMFA - PHT, GLSE- PMAS, and various donors.

Eligibility

To be eligible you must:

- be registered full-time in the MScPT program
- have applied to OSAP or other government student aid program(s) and received an OSAP Notice of Assessment
- have financial aid unmet by government student aid programs
- have applied for a line of credit (see Note 1 below)
- have submitted the Out-of-Province UTAPS Form (if applicable; see Note 2 below)
- have submitted a complete application form

You will be ineligible if you:

- are deemed by OSAP (or equivalent) as having sufficient resources (no demonstration of financial need)
- have chosen not to apply for a line of credit

Note 1: You must provide a statement from a financial institution noting:

- A. the amount of the line of credit available for the current academic year; or

B. that your application for a line of credit was unsuccessful

Note 2: If you are receiving government student aid from a province other than Ontario, you must submit the [Out-of-Province UTAPS Application](#). This application typically closes in late October; be sure to complete this as soon as possible and before the end of October.

Some of the bursaries from our donors have additional eligibility requirements, such as extra-curricular involvement or extenuating circumstances, for example.

Timelines

You should not rely on the Department of Physical Therapy Bursary Funding to pay tuition fees but rather you should use OSAP, other government student aid, and/or other available funds. Receipt of bursary funding prior to tuition payment deadlines cannot be guaranteed.

Applications are solicited annually each fall and summer. You will be notified of results by email (only official University of Toronto student email addresses will be used) and funds are paid directly to student ACORN accounts. Results are typically available for the fall bursary application by the end of December and for the summer bursary program, by the end of July.

Instructions

We estimate your basic living expenses using an allowance determined by the School of Graduate Studies (SGS). The allowance takes into account the following items:

- food
- household supplies
- clothing
- phone
- internet
- utilities
- rent
- textbooks
- photocopying
- basic school supplies

We will also factor in the cost of your tuition. The cost of the PCE for year-two students will also be included in the allowance used in the summer bursary.

Do NOT include these items in the expenses section.

This application form asks you to provide details concerning additional expenses, your resources, and liabilities.

Additional Expenses

Record expenses related only to the current academic year that have not been accounted for in the basic living expenses allowances. You must provide supporting documentation for all expenses claimed. Examples of expenses you may wish to claim include:

- **travel due to death or terminal illness in the family**
 - we will allow you to claim a one-time trip home to attend to family matters due to a death or terminal illness of a family member. Supporting documentation, including a copy of the death certificate or a doctor's note and travel information (e.g., a flight invoice and a boarding pass) is required.
- **travel home to see parents**
 - We will consider costs associated with periodically travelling home to visit parents/family. You must submit receipts for any expenses claimed.
- **medical/dental care costs**
 - You are automatically covered through your membership in the Graduate Students' Union health and dental plan. Eligible costs should first be claimed against this plan. **Health insurance claims must be submitted for any medical/dental care expenses.** Costs associated with the purchase of extended UHIP coverage for students who have newly obtained permanent residency and are not covered otherwise, are also eligible for coverage through this bursary.
- **other expenses**
 - Every case is unique and it is impossible to characterize all expenses that might be considered. If you have an expense that you think might reasonably be considered, include it under this category on the application form. Please provide **sufficient details and all receipts.**

This bursary will NOT provide funding for:

- Expenses for which you do not have receipts
- Purchases you have not yet made
- Debts and debt servicing (e.g., line of credit, credit cards, etc.)
- Prior loans (e.g., previous student loans)
- Support for partner or family expenses (e.g., expenses due to partner's lack of employment or expenses incurred by family members)
- Costs associated with optional out-of-catchment placements
- Recreation and leisure activities including costs related to Varsity sports
- Extraordinary technology costs

Resources

You are expected to have a sound financial plan prior to entering the MScPT program. You and your family (e.g., parents or spouse) are expected to contribute towards your educational costs.

Federal/Provincial Student Aid

You are expected to rely on OSAP (or equivalent) to the level of the maximum funding. You must include a screenshot from your online OSAP (or equivalent) account or a Notice of Assessment that shows the total funding you are eligible to receive for the current academic year.

Line of Credit/Bank Loan

You must include a statement from your financial institution that notes the amount of the line of credit available to you for the current academic year or a statement that indicates your application for a line of credit was unsuccessful.

You can use a screenshot from your online banking platform as long as it shows your name and how much is available to you from your line of credit. Or, if you were not approved for a line of credit, include a copy of the email or letter you received from your bank saying that you did not qualify.

Minimum Partner Contribution

One's partner is expected to contribute, at a minimum, half of the monthly allowance for their rent and personal living costs.

Liabilities

You must provide a screenshot from your online OSAP (or equivalent) account that indicates the TOTAL amount of loans owing (including all

previous years + the current year). Make sure your name is visible on the document.

Supporting Documentation

You must submit the following items:

- a screenshot from your online OSAP (or equivalent) account or a Notice of Assessment that shows the total funding you are eligible to receive for the current academic year
- a statement from your financial institution that notes the amount of the line of credit available to you for the current academic year or a statement that indicates your application for a line of credit was unsuccessful
- a screenshot from your online OSAP (or equivalent) account that indicates the TOTAL amount of loans owing (including all previous years + the current year).
- Receipts for any expenses claimed
- Insurance health claims for any medical/dental care expenses claimed

Other notes:

- Be sure that your name is visible on all financial documents.
- Do NOT password protect any documents.
- For security, you may black-out the account number on your financial documents.